

The Villages® *Early Learning Company*

Tuition Agreement

REGISTRATION:

- A \$100 NON-REFUNDABLE yearly registration fee and \$50 for each additional sibling in PK 1 - PK 4 is due upon acceptance/enrollment to hold your child's place in our program. Your child is not officially enrolled until payment of the registration fee is received

TUITION: Is a yearly fee, broken into equal weekly payments throughout the school year as follows.

- \$160 for our Baby Buffalo classes (12 mo. as of September 1st or first day of school)
- \$150 for our Toddler Buffalo classes (24 months as of Sept. 1st)
- \$140 for our Three Year Old Class
- \$100 for VPK/Four Year Old Class with VPK Certificate of Eligibility Wrap Around Care
- \$175 for our Four Year Old Class if no VPK certificate is provided or if the VPK attendance policy is not followed making you ineligible for Florida VPK funding
- The weekly tuition will not change upon a child's birthday, but will change at the beginning of each school year according to the TVELC calendar.
- Payment is due for all weeks INCLUDING partial weeks whether your child is attending or not.
- Payments are due the Friday **prior** to attending.
- No credit given for vacations, scheduled school holidays, child illness, or for closings due to emergency situations, an outbreak of a pandemic disease, inclement weather or acts of God.
- Receipts are issued for cash payments only. Payments may be made by cash, check or with a credit/debit card from your online family account. Payments may be made for 1 or more weeks.
- Statements will be available online to keep you informed of activity on your account. Retain these statements if you require records for tax filing purposes as year-end statements are not issued.
- CAMP weeks are separate from the regular school year program and require registration for the week(s). Fees will be applied based on acceptance (space is limited) and are due prior to attendance. Family accounts must be paid in full in order to enroll in camp programs.

DELINQUENT PAYMENTS

- Payments are due the Friday PRIOR to attending school whether you child is in attendance or not.
- Payments received after 9:00 am on Monday will incur a \$10 late fee. **No exceptions.**
- Non-payment of tuition is grounds for immediate dismissal from our program. Timely payments are essential for continued enrollment.
- Accounts more than two weeks in arrears are considered seriously delinquent.
- A \$25 fee will be charged for each returned check. If two checks are returned for one account during the school year, a money order or cash will be required for all remaining payments.

LATE PICK-UP CHARGES

- A late pick-up fee will be charged at the rate of \$1 per minute, per child that remains at school after our closing time. After 3 late pick-ups, your child may be dismissed from our program.
- Repeated delays in picking up your child once notified of illness/injury (delays more than 90 minutes) will result in a late pick-up fee of \$1 per minute that your child remains after minute 91.

WITHDRAWING FROM SCHOOL

- If you withdraw your child, you must notify the school two weeks in advance, or you will be responsible for the 2 weeks tuition whether your child is in attendance or not.

I HAVE READ THIS TUITION AGREEMENT AND AGREE TO ADHERE TO THE ABOVE POLICIES.

Parent Signature: _____ Child's Name: _____ Date: _____